



The life expectancy of carpeting can be greatly extended with proper preventive maintenance. An essential element of preventive maintenance of carpeting is daily vacuuming of medium to high traffic areas and scheduled vacuuming of low traffic areas.



People

- Team: 1 Person
- Safety Equipment – Gloves and eye protection may be required for certain carpet spotting activities, please refer to product Safety Data Sheets. Wet Floor Signs.
- Pre-Training: Ensure operators are aware of the proper procedure for running equipment and are aware of the safety precautions that should be adhered to when operating corded cleaning equipment.



Product and/or Equipment

- Trident Upright Vacuum
- Backpack or Large Area Vacuum
- Hillyard Spotting Kit
- Trident MS2 Spot Extractor



Procedures

The use of walk-off matting is the first line of defense in protecting carpeting. The central factor in a mat's ability to protect carpet is its ability to trap soil. Building entry walk-off mats should be vacuum at least once a day with an upright vacuum to maintain their ability to trap soil at the door before it enters the facility.

Daily Vacuuming

Inspect the Vacuum. Ensure the vacuum bag is in place, has no tears or punctures, and is no more than three-fourths full. For highest efficiency with vacuums, change vacuum bags when they are no more than one-half full. Ensure the beater bar is free moving, and does not have an accumulation of material, which





Daily Vacuuming (continued)

would hinder proper operation. If the vacuum has a clean out access door, ensure it is free of debris, and forms a tight seal to the vacuum. Inspect the vacuum cord to ensure it is free of defects.

Before vacuuming pick up any large debris that may clog the vacuum.

Use upright vacuums at building entries, on walk-off mats, and in very high traffic areas. Use backpack or wide-area vacuums in larger medium traffic areas. Use proper ergonomic movements when vacuuming. Move the vacuum in a linear motion across the floor. To ensure proper ergonomics and to increase productivity avoid using a back and forth motion when vacuuming.

Continue vacuuming until all medium to heavy traffic areas are thoroughly vacuumed. Vacuum light traffic areas as usage or schedule dictates.

Daily Spotting

To prevent spots from setting into stains, new carpet spots should be addressed daily.

Before proceeding with any new spotting product or using an existing product on a new carpet always check for colorfastness before applying the cleaning solution to the carpet.

- Find an inconspicuous place to test.
- Apply the spotting solution full strength.
- Wait a least five minutes.
- Check for any color change and blot with a clean white towel to check for any transfer of carpet dye.
- If the pretest shows any adverse effects, call Hillyard Technical Service for advice.

For specific spotting directions and spotting product selection refer to the Hillyard Spotting Chart. Before spotting place wet floor signs on opposite sides of the spot.

If the spot is wet use a dry cotton towel to blot dry or for larger spills use Hillyard Sorb-it to absorb the liquid, once the spot has dried use a vacuum to remove the dried Sorb-It.

Per the Hillyard Spotting Chart directions apply the appropriate cleaning product or sequence of products. For unknown spots use Hillyard Double Down.

Agitate the spot from the outside edge working towards the center using a carpet brush, for hard materials use a bone knife scraper.

Blot and rinse after applying each carpet spotter.

When finished, rinse thoroughly with clean water through the Trident MS2 Spot Extractor. Once area has dried remove wet floor signs.

